

The Santa Rosa Rancheria is accepting applications for the following position. Applications are available at the Human Resources Department, Monday-Friday from 8am-5pm, (Excluding Holidays) or you may contact the Human Resources Department at (559) 924-1278 ext. 4003 or visit our Tribal Website at [www.tachi-yokut-nsn.gov](http://www.tachi-yokut-nsn.gov)

**Job Requisition Form**

**Department:** Surveillance

**Position to be filled:** Lead Dual Rate Agent

**Required Qualifications/Essential Duties:**

- High school diploma or General Education Degree (GED) plus 1 year experience within Surveillance.
- Must have valid California Driver License – Required
- Must be insurable by companies’ insurance carrier and maintain throughout employment – Required
- Must be able to obtain a California Gaming License within 90-day introductory period- Required
- Advises on gaming violations, criminal activity or persons associated with criminal activity.
- Reports violation of policy, law, or procedures involving Indian Gaming.
- Conducts surveillance on all cash operations, theft, loss or violations of the integrity of gaming.
- Must be knowledgeable in the conduct of all gaming offered by the Casino.
- Must be knowledgeable in all areas of casino internal controls, policies and procedures, Federal and Tribal Gaming Regulations and compact requirements.
- Must be proficient in the operations, maintenance and minor repair of all surveillance related equipment.
- Plans surveillance operation to prevent theft, loss or integrity of gaming.
- Monitors activities of patrons and employees to assist in ensuring compliance with laws, regulations, and internal controls.
- Monitors the facility to assist in ensuring that the safety, health, and security of patrons and employees are protected.
- Drive company or personal vehicles to conduct business on behalf of the Surveillance Department.
- Reports to the Surveillance Director in the absence of the Shift Supervisor.
- Other duties as assigned.

**Reports To:** Supervisor

**Starting Rate of Pay:** D.O.E – Range 36

**Approximate Hours:** Non-Exempt

**Posted:** March 17, 2021

**Deadline:** Open Until Filled

\_\_\_\_\_  
Department Director                      Date

\_\_\_\_\_  
Human Resources Director                      Date

The Santa Rosa Rancheria Tachi-Yokut Tribe shall extend employment preference across all employment opportunities for qualified Native Americans in accordance with and subject to applicable law, including Title VI of the Federal Civil Rights Act, which recognizes Native American employment preference.